



Tavi & Friends, P.O. Box 09-0325, Brooklyn, NY 11209

Vendor Contract

All information below is required

TAVI TAILS SPRING ADOPTION FUNDRAISER FAIR

Saturday, May 18, 2013 – 11am-5pm

(Set up at 10am)

VENDOR / COMPANY NAME: _____

FULL ADDRESS: _____
Street / City / State / Zip

HOME/BS PHONE: _____ CELL: _____

*Note: you MUST provide us with a PHONE number where we can easily reach you the night before **and** day of event*

WEBSITE: _____ EMAIL: _____

GENERAL INFORMATION:

- Targeting animal- and people-friendly products and services for pets and their people!
- Provide a specific description of the goods and/or services you will be exhibiting.
- There may be limited opportunities to share space with a co-exhibitor. If interested, contact us.
- Each vendor will be provided with one (1) allotted space, usually 10'x10' but this may change based on venue location. You have the option of purchasing additional.
- Events are rain or shine, unless otherwise noted. In case of rain, event tables will be moved indoors. If a rain date is scheduled, it will be noted on event information.
- Separate contracts are required for each event.

Include your business card, marketing materials/brochure, as well as select copies of press write-ups and photos, if available, to properly market your services/products.

VENDORS AND SERVICE PROVIDERS:

Vendors must provide their own table/chairs, tablecloths, service tables, tents, materials and products.

Note: You may bring a tent, but it MUST fit within the allotted space—no overlaps.

VENDOR DONATIONS: Donation of \$25/space/day to reserve a space
Requested #spaces@\$25/: _____ TOTAL SPACE DONATION: \$ _____

NOTE: ALL SPACES ARE ON A FIRST-COME BASIS UNTIL SPACES ARE FILLED.

SIGNED VENDOR CONTRACT and PAYMENT MUST BE RECEIVED NO LATER THAN ONE (1) WEEK PRIOR TO EVENT TO GUARANTEE YOUR SPACE.

Will you also help with a donation of a raffle gift and/or goodie giveaways? Yes No
Item(s) and estimated value _____

Note: if you are donating a raffle gift, we will contact you to arrange receipt of item.

Payments should be made by check, payable to Tavi & Friends, and mail with signed contract to: Tavi & Friends, Attn: Christine Scaffidi, P.O. Box 619 , East Meadow, NY 11554

ALL VENDORS / PRACTITIONERS:

The integrity of our events is our foremost concern, and we have made every effort to select services and/or products that best represent the overall spirit. Therefore, please take the time to give complete and accurate information so we can all make this event successful and fun for everyone!

Accurately describe below the goods and/or services you will be exhibiting; the equipment you will be bringing for your services/products, etc. These will be the ONLY items/services you will be permitted to sell, display, exhibit, or solicit to attendees that day, so please be thorough and clear!

READ VENDOR TERMS & CONDITIONS:

1. Vendor Spaces may NOT be sublet for any purpose
2. **Vendors must bring their own tables, chairs, services table, tents, materials, products**
3. Vendors must be set up and ready for the public by designated time on day of event
4. We reserve the right to limit multiple vendors with the same or similar services / products
5. Space will be allocated by contract/full payment submission dates
6. **Spaces will not be finalized until receipt of contract and full payment is received.**
7. NO products may be sold at vendor spaces that are in direct competition with show sponsors.
8. NO live animals, fur, animal pelts or skins, may be displayed, sold or promoted in any way
9. Demo animals that directly relate to your product/services must be pre-approved before event
10. Any sound or musical amplification requires prior approval
11. ALL vendors must bring their own trash bags and clean up their spaces completely after the event. We require that all spaces to be in "as found" condition before you leave.
12. Vendors must have a copy of their Vendor Certificate (w/EIN #) and Insurance Certificate with them on the day of event.
13. **The *undersigned vendor agrees personally and on behalf of the above named company** that Tavi & Friends, Show Sponsors, and/or any of their pet partners/affiliates, will not be held liable for personal injury or property damage or loss of property to the undersigned, its animals that are at the event, its agents, employees or volunteers. The *undersigned hereby releases, discharges and agrees to indemnify Tavi & Friends, Sponsors, pet partners, affiliates, their agents, directors, officers, servants, employees, and volunteers from and in respect to any and all claims, actions, and rights of cause of action, including any acts of ordinary negligence from said groups. The undersigned further agrees to indemnify Tavi & Friends, show sponsors, pet partners, and/or any of their affiliates, their agents, directors, officers, servants, employees, and volunteers from any and all claims or actions brought against Tavi & Friends, show sponsors, pet partners, affiliates, their agents, directors, officers, servants, employees, and volunteers by any third party as a result of the activities, negligence, including ordinary negligence of the undersigned or the group the undersigned represents." Such damages or injuries might include, but are not limited to: animals' bites, accidents, injuries and personal property damage...even damage due to severe inclement weather or natural disasters.
14. 100% of the proceeds benefit the animals

*The undersigned acknowledges that I have read and fully understand the terms and conditions of the foregoing agreement and the services release and that I will comply with the same. I further certify that I have the authority and power to sign on behalf of the above listed vendor [corporation, company, organization, business, or individual]:

Signature and Title of Registered Participant: _____

Signature of Tavi & Friends Representative: _____ Date _____
